

Peninsula Medical Foundation

Christmas Virtual Quiz – Friday 18 December 2020

Pre-event:

1. Choose a Team Leader (this person is responsible for sending invites out to family, friends and will be the team leader on the night) – You may choose a second person to help you with responsibilities.
2. Send invitations out – Flyer attached
3. Set up a Zoom account (You will need a Zoom account to join the quiz)
4. Set up a Just Giving page – Via Peninsula Medical Foundation Just Giving page <https://www.justgiving.com/peninsulamedicalfoundation>
5. Suggested donations £20.00 per person (This would be your ticket) you can have up to six people per “table” due to Covid. Students £10.00 per person.
6. Make sure you have lots of pens and paper for the day itself.
7. Choose a Team name.
8. Team Leader to confirm their teams to Maria Montgomery maria.montgomery16@outlook.com **no later than 14 December**. Please can you let me know how many of your team will be at the same venue as I need to know how many people are dialling into the Zoom call.
9. Maria Montgomery to send answer sheet (to write their answers) to each Team Leader the day before.

Event day:

All teams to prepare their own food – could be cheese and biscuits or if you feel extravagant why not go for the full Monty with a three-course meal. (Team Leader or helper to arrange this).

Times:

7pm	All teams to join Zoom at 7pm ready for a 7.30 start.
7.30pm	Maria Montgomery to send dingbats to everyone to get the brains working and amuse – everyone will go to their breakout rooms.
7.50pm	All come back to main room for quiz
8.00pm	Maria Montgomery to start the quiz <ul style="list-style-type: none">• After each round, each the team leader will email their team answers to Maria Montgomery (There are eight rounds)

At the end, Maria Montgomery to email a snapshot of the score board. Teams to take lots of photos ready to load them up onto our social media pages and Website. Everyone who takes part in the photos will need to sign a consent form allowing their photos to be uploaded.

Donations: Sadly there will be no raffle but please do not let this stop each team conducting its own or donating an equivalent amount.